

Diversity Spend Reporting Exhibit

1 Purpose

This Exhibit sets forth the reporting requirements of Tier II Diversity Direct Spend and Tier II Diversity Indirect Spend of Tier I Suppliers that provide Products and Services to the Customer. Each diversity spend report shall include all information specified therein regarding Tier II Diversity Direct Spend and/or Tier II Diversity Indirect Spend.

2 Definitions

Unless otherwise defined herein, capitalized terms shall have the meaning ascribed to them elsewhere in the Agreement.

2.1 "Minority Business Enterprise" or ("MBE") means a business concern that is at least 51 percent owned by one or more minorities who are U.S. citizens or legal resident aliens; or, in the case of any publicly owned business, at least 51 percent of the stock is owned by one or more minorities; and whose management and daily business operations are controlled by one or more minorities.

2.2 "Women Business Enterprise" or ("WBE") means an independent business concern that is at least 51 percent owned and controlled by one or more women who are U.S. citizens or legal resident aliens; and whose management and daily operations is controlled by one or more of the women owners.

2.3 "Veteran Business Enterprise" or ("VBE") means a for-profit enterprise presently located in the United States or its trust territories, and at least 51 percent owned by an individual(s) who has performed active service in one of the U.S. armed services and was honorably discharged.

2.4 "Small Business" enterprise means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria and size standards in 13 CFR part 121 (see 19.102 [or visit https://www.sba.gov/sites/default/files/files/Size_Standards_Table.pdf](https://www.sba.gov/sites/default/files/files/Size_Standards_Table.pdf) to see the Table of Small Business Size Standards).

2.5 "Tier I Supplier" is a supplier that invoices The Resource Group for Products and Services rendered directly by Supplier.

2.6 "Tier II Supplier" is a supplier that invoices the Tier I Supplier for Products and Services.

2.7 "Tier II Diversity Direct Spend" shall mean the amount paid to a Tier II MBE, WBE, VBE or Small Business that can be directly traced to a specific good, service, or project related to this Agreement.

2.8 "Tier II Diversity Indirect Spend" shall mean the amount calculated by prorating the amount spent by the Supplier in providing goods or services to The Resource Group against the total amount spent with diverse contractors (i.e. MBE, WBE, VBE and Small Business) for the Supplier's entire business operations.

Appendix 1 to Diversity Spend Reporting Exhibit

DIVERSITY DATA RECORD LAYOUT

Instructions

This document provides the Record Layout for Diversity sales source detail. Please use an Excel Spreadsheet. Numeric fields may be zero filled to the left (but it is not required). All decimal positions are explicit, a decimal point is required. Invoices and credits both are to be extracted in this process. Fields should not be enclosed by "quotes".

The RSMG Member ID needed in the file can be obtained from our participant roster located at Participant roster download link: <http://www.theresourcegroup.com/participantroster>.

Diversity Vendor Assistance Team at 314.733.6499.

*** For Services related contracts please see notes in descriptions for field to determine proper value. If you still have questions on what a value should be please contact the GPO Vendor Assistance Team at 314.733.6499.

Diversity Data Layout – Line Item Detail

Source: Vendor **Type:** Excel Spreadsheet

Description: Diversity detail extract file provided by the vendor.

Field Name	Description
Total Purchase Amount	Total dollar amount of the purchase based on quantity purchased and the unit price. Include up to 4 decimal places. Based on US currency.
Total Diversity Amount	Total dollar amount of diversity spend with the quantity and/or purchase amount.
Diversity Spend %	For example, 3% Total Spend
Minority Spend	Minority means a business concern that is at least 51 percent owned by one or more minorities who are U.S. citizens or legal resident aliens; or, in the case of any publicly owned business, at least 51 percent of the stock is owned by one or more minorities; and whose management and daily business operations are controlled by one or more minorities.
HUBZone Spend	HUBZone means a small business that appears on the list of Qualified HUBZone Small Business maintained by the US Small Business Administration.
Service Disabled Veteran Spend	Service Disabled Veteran means a small business that: (i) is at least 51% unconditionally owned by one or more service-disabled veterans (as defined at 38 U.S.C. 101(2), with a disability that is service connected, as defined in 38 U.S.C. 101(16)); or in the case of any publicly owned business, at least 51% of the stock of which is unconditionally owned by one or more service-disabled veterans; and (ii) whose management and daily business operations are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
Small Business Spend	Small Business means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria and size standards in 13 CFR part 121 (see 19.102 or visit https://www.sba.gov/sites/default/files/files/Size_Standards_Table.pdf to see the Table of Small Business Size Standards).

Veteran Spend	Veteran means a for-profit enterprise presently located in the United States or its trust territories, and at least 51 percent owned by an individual(s) who has performed active service in one of the U.S. armed services and was honorably discharged.
Woman-Owned Spend	Woman-Owned means an independent business concern that is at least 51 percent owned and controlled by one or more women who are U.S. citizens or legal resident aliens; and whose management and daily operations is controlled by one or more of the women owners.
Other Diversity Spend	
Manufacturer Parent	Required field
Manufacturer Division	May be the same as Parent. Required field
National Contract Number	The Resource Group assigned contract number.